



NHSACA EXECUTIVE COMMITTEE MEETING

Spring 2025 – Zoom Meeting

Sunday, March 16th, – 12:30 p.m. CDT Start

AGENDA

- Call to Order: President Dan Mitchell
12:35 called to order
- Appointment of recording secretary: Executive Director of Op, Tim Wallstrum
- Appointment of Parliamentarian: Jim Okler
- Roll Call – Dan Mitchell, Scott Garvis, Bubba Davis, Dan Uszaki, Jim Okler, Tim Wallstrum
- NHSACA Executive Committee members: Comments/Reports/Communications

- President: Dan Mitchell

Happy to be here, Feb 20th battling infections for a week and a half, in Hospital, two sets of antibiotics, while changing the second one and talking to doctor he then passed out, got nurse, laying across bed, convulsion, code out, no blood pressure, no pulse, not breathing, 2 seconds away from the padals. He had a Strep infection in his leg. Just finished last Monday with medication. Just had a state board meeting in Mitchell SD. Wayne State Graduate program has not gotten back to him yet. Family and parents are doing well. Bill Weber's Birthday tomorrow.

- 1st Vice President: Scott Garvis

Busy weekend, Aunt passed away, State indoor track, attended uncle and aunt's 50th wedding anniversary. Winter season wrapped up, starting spring duties. NHSACA duties. Amazing keynote and workshop speakers for the convention.

- 2nd Vice President: Bubba Davis

Full into spring sports working around the weather, baseball have snow, cancel games and have heaters at the games, they should play later in season. Scott at Hotsprings did great job. DJ Mars – running football association, he is from? President of association.

Arkansas, Did Scott get in touch with a guy from Chicago, JD Wood. He was from Champrow. He showed interest in our association. The tornadoes went around them in Mississippi.

- 3rd Vice President: Dan Uszaki

NJ just finished professional development week, met with people running convention in NJ and discussed possible venues in Atlantic City. Meal Price and number of rooms for meetings and staying. \$ 87.00 dollars a meal in Orlando. Atlantic City seems competitive with \$109.00 rooms. Meal prices again are a concern. Meal prices are triple. They have started spring sports.

- Past President: Tim Wallstrum

New Grandpa. I have been very busy with the NHSACA business. I have learned a lot in the process and have a new appreciation for all the work Dave has done.

- State Executive Secretaries Representative: Jim Okler

Good to hear from everyone. Looking for his flip-flops at 45 degrees today. Just home from the Athletic Directors meeting in Traverse City. They also had their state association meeting last week. NOCAD will have



a 3-month meeting coming up. Tried to get his name off the ballot for executive directors so he will be there for another year.

- Executive Directors: Scott Garvis – Tim Wallstrum – Will cover during meeting.

Motion: to accept reports. Jim – Second: Bubba Motion passed.

- Additional items to be added to the agenda:
none

1) NHSACA Fall 2024 Meeting Minutes Executive Committee Minutes (emailed to committee): Tim
Motion: Bubba, Second: Dan U – Motion Passed.

2) Financial Report: Scott

a) Bank Statement/Financial Statement:

Setting very well with \$130,000.00 approximately in account – got payment from VEO Technologies received initial payment and have another check coming, another check coming from Whey Good for \$7,500.00, check from U.S. Marines for \$17,500.00. Scott has received the 17-page agreement for their sponsorship. We would have enough to pay all our bills for this conference. He is hoping to get enough to open CD's at some point. Scott is hoping to eventually get \$150,000.00 in sponsorships each year. Campaign on their 40th anniversary in Iowa asked everyone to donate \$40.00 to their foundation. That gives us some stability for big-ticket item expenses. Get in bigger venues. Costs more money. Don't have overall state associations that can support us every year. It would be nice to find a sponsor to pay state associations membership every year. We have been hearing that the fees are getting harder for states to handle. We could do some fundraising online and some in the States. Hosting events in states. A foundation could even eventually pay for some honoree's trip. May need to add a committee down the road for foundation and fundraising. Partnership with U.S. Marines could use some of the money to seed a foundation.

b) Outstanding Bills/Upcoming bills/expenses

a. Executive Director Salary:

i. Postage – email them?

Printing/ awards/ leading to national conference/Bill with hotel/waiting on salary. We are not paying as an employee, pay as 1099 so we do not have to pay the additional taxes to save the expense for our association. Some schools have meter mail? Some state associations handle a lot of communications with their finalists and inductees.

b. Outstanding Bills (Work has begun on these items, payment due later)

i. President's Ring: \$469.00 NHSACA pays \$300.00 Discuss this.
Scott Garvis/ Size 8 – Call Midwest Scholastic Mark Frederickson 608-212-3032
Other options – Scott

Finalist Ring or Coach of the Year Ring/ Hall of Fame ring.

ii. Biographies: \$1,000.00
This includes Kathy Holloway Recipients



iii. Printing: \$5,990 estimated

iv. Hall of Fame Awards: \$2,600
Includes special awards, except DSA.

v. COTY Plaques: \$5,400 estimate

c. Tax Filing Status: Filed Quarterly report at the end of December - Checking with Dimensions **Do not have to file Quarterly.**

Motion: Jim, Second: Bubba - Motion Passed

3) 2025 National Convention Report: Dan M, Scott, and Tim

Mount Rushmore lighting ceremony has had funding cuts. It is all coming together. The agenda is being updated online almost daily. Changes will continue regularly. Materials are being upgraded, and it looks very nice. The programs and tickets look great. Cannot go to the central location to register for hotel, must call the hotel directly because they have the block.

a) Rooms for Executive Committee: Scott and Tim;

Must go to link – we had 25 rooms for Friday night, but we added rooms for that night and bumped up other nights.

b) Past Presidents' Luncheon: Tuesday, June 24, **12:00-1:00 Hotel Restaurant - Minerva's**

c) Hall of Fame Banquet: Tuesday, June 24th. Social 5:00 p.m. Meal 6:00 p.m. Tim
Set up, Workers needed, pictures, other
Includes: **HOF and Kathy Holloway**

i. Photography Details: Matthew Putney from Des Moines

1. Quote \$3,400.00 – **has reduced his prices after Scott bidded it out.**

Motion to accept photographer: Jim, Second: Bubba = Motion Passed.

d) COTY Banquet: Wednesday, June 25th. Social 4:00 p.m. Meal 5:00 PM - Tim
Set up, Workers needed, pictures, other
Includes **COTY, Dwight T. Keith, Carey E. McDonald**

e) Review of NHSACA **Board Schedule (1):** Tim

Breakfasts/ Dave Dolan has a meeting with the hotel and will discuss breakfast expenses. Item is attached as number 1. Reviewed Schedule. The working lunch is graciously being hosted by South Dakota.

f) General Session Speakers and Panel Discussions: Tim

i. Monday: 10:50-12:00 Mike Oster – Army National Guard - Rushmore

ii. Monday: 3:45-4:45 Jay Novacek/Dallas Cowboys - Rushmore



- iii. Tuesday: 10:50-12:00 Mark Leinweaver/ Baseball Agent - Rushmore
- iv. Tuesday: 3:15-4:15 Matt Walz/ Jason Foundation – Rushmore
FCA Luncheon -
- v. Monday: 12:00 – 1:30 Coach John Stiegelmeier – Retired SDSU FB Coach

g) Social Functions:

- i. Board and Spouse events: Sunday, June 22, 4:30-11:00 PM
- ii. Convention Social (South Dakota Night): Monday, June 23, 6:00-10:00 PM
Dueling pianos, and a lot of stuff for the silent auction. Cornhole event.

h) Other items:

- a) 2025 Hall of Fame Responses (2): Tim
 - i. Inductees – we have all 39 data forms in.
 - ii. Returned Data forms and Biographies
- b) 2025 National COTY Finalists' Information: Tim
 - a. Number of Registered Finalists (3) - 43
 - b. Number of Finalists indicating they are not able to attend 2
Scott is going to email the finalists he does not have pictures for again.
If he does not get one, he will try to find one online. He is looking for high-resolution pictures. Sports reporter from Arkansas who now lives in DC will
going to help put together template for slide show.
- c) 2025 Registration: Tim
 - a. Varsity Bound Registration Site Review
 - b. Current Registration
 - i. B.O.D. 11
 - ii. H.O.F. 7
 - iii. C.O.T.Y.
- d) 2025 National Anthem Singers: Dan M and Tim
Probably have the National Guard do the anthem, and the mayor will do the welcome.
- e) Review of Executive Committee Duties (4): Tim – Mission Moments
--- possible suggestions, Jeff Halseth and Forry Flaagan????
Review duties on attachment 4.
Jim suggested Jean LaClair. Jim will visit with her.
May want to switch Dan U. to do a different introduction.
It was suggested to have backups for narrators.
- f) 2025 Committee Assignments: Dan M, Tim - Reviewed assignments for convention.
Dan M. may make the gavel in his shop.
- g) Executive Committee Workday: Set up AV equipment on Saturday, June 21.
Hoping to have time after our first Ex. Committee meeting
- h) Online Store Update, Scott ([Pull up website](#))



Have had phone calls but not much for sales, May want to just bring some stuff, as there are not many pre-orders, Dan may just have a table. Pre-order would be Rapid City Logo also. Print ahead would keep inventory for things to come would only have NHSACA on it. Send out something special just to board members. Dan M will send Logo.

Monthly pitch to board meetings, White Polo, on Monday – Send SD Logo, Dark Blue, Gray.

If you are interested, we are going this way. Join in comradery.

Motion - \$1,000.00 dollars for inventory for 2025 national conference sales as branded with our Logo and could be used in future conventions. Would bring about 200 items. Could have a nice tablecloth for eight foot table Bubba is going to purchase. **Motion: Dan U, Second: Bubba** Motioned Passed.

Motion item 3 National Convention Report acceptance – **Scott, Second: Dan U** Motion Passed.

4) State Association sponsorships/Ads for convention: Scott – checks from 2 so far.

- a) Minnesota
- b) Montana
- c) Iowa
- d) North Dakota

5) Bound: Scott

6) Gallagher: Scott, Jim not much from

7) Proactive Coaching: Scott – Have not received anything from.

8) Veo – Have first check waiting for second.

9) Whey Good – waiting for second check

10) US Marines – Will be on stage COTY- Session for us, Wake up and workout/ Booth Space.

Everything else on program Logo/ Video for us to put out on social media and newsletter.

Materials/ \$17,500.00 check in May. Good testimonials from current partners.

11) TPG: Scott – Our printing deadline is the end of April.

Dan asked SD to be included and send to Virg. Bubba will address within State. Also, Jim will address with his finance committee.

Motion to accept reports 4-11. : Bubba, Second: Dan U - Motion passed

12) Proposed By-laws and Policies and Procedures changes: Tim

- a) New By-laws: Review
- b) New Policies and Procedures: Review

The annual meeting site (city) should be selected not less than three years prior to the meeting to be held at that site, if possible. Change to it is recommended.

Motion reflects is recommended- difficulty to secure sites 3 years out. Scott, Second: Jim – Motion Passed

It is recommended that the meeting site (city) be selected not less than three years prior to the annual meeting for that year.

13) 2025-26 Dual State Paid Memberships: Scott – everyone has paid (25)

14) 2023-24 NHSACA Board of Directors Spreadsheet (5): Tim



Reviewed attachment

15) Review of Sports Chairs (6): Tim, Scott

Need new Boy's Assistant Coach Sports Chair. We would like to get more involvement from our newer state associations.

Ask Bart Smith for another term. Ask John Hock, FB – Jeff Hill,

Kristen McWilliam's – Forry covered this year. Boys' Cross Country – Has some Michigan people

Bill Weber – Boys' Track and Field. –

Replace Forry, Greg is Girls' Cross Country. Jeff Halseth mentioned he would slow down.

Advertise to all State Executive Directors. Table until we get more names.

Motion, if Change – Sports Chair Coordinator in 2025-26 – Greg Brown.

Motion: Jim, Second: Bubba – Motion passed.

16) Review of Regional Directors (7): Dan M, Dan U, Scott

Will need to fill Dan U's spot. – reviewed – Erin Kenan

Brian Overton – SB coach this year, AD – John Taylor -

Regional Motion (no change yet) – Erin Kenan – Introduce to Heath – Application Process.

17) NHSACA Website: Scott

General Discussion. Questions/Comments/Suggestions

Major change – need motion (no change)– Wayne State Classes.

18) NHSACA Awards: Tim

a) Distinguished Service Awards (8) (All States have been notified)

- i. Group A – KHSCA (No submission yet) Kentucky High School Coaches Association
- ii. Group B – IGCA (No submission yet) Iowa Girl's Coaches Association
- iii. Group C – IFCA (Bob Prescott) Indiana Football Coaches Association
- iv. Group D – ICA (No submission yet) Illinois Coaches Association
- v. Group E – MAC– (Danielle Haney) Mississippi Association of Coaches
- vi. State Host – SDHSCA – Forry Flaagan

Discussion on Pilot – assessment – Certificate. Standing Committee for Education non-accrediting. NHSACA program. Scott will preview Dan's program next year. Piloted in NJ next year. Take to the standing committee for education.

b) Carey E. McDonald National Citation (During COTY Banquet Prior to meal)

- i. Dave Dolan
- ii. Randy Johnson

2nd VP Bubba gathers information for a very short bio to be read and reads it during the Banquet

Motion: Scott - Dave Dolan and Randy Johnson, Second: Jim Motion Passed

c) Dwight Keith Award (During COTY Banquet Prior to meal)

- i. Ted Schroeder – **Motion** Jim, Second: Bubba – Motion Passed.



Scott Garvis will write up the bio and read during the Banquet. (will send information to Scott)

d) **Kathy Holloway (9)** Women of Inspiration (During HOF Banquet)

i. 2025 Recipients:

1. CT – Only one – Terri A. Ziemnicki

John Hutchison will write and read these bios.

Motion: Scott, Second Bubba. Motion Passed

19) 2025 Convention Update: Dan M, Scott, and Tim -- Schedule on Website – Continually updated

a) Site: Rapid City, SD – **Block is for 3 days ahead and after.**

b) Ramkota

c) Dates: June 21-25, 2025

20) 2026 Convention Update: Scott

a) Des Moines –

b) June 19-24

DesMoines Iowa, **Waiting for contract from hotel, meeting with them this week, meals price is the last bone of contention \$37.00.00 is what he is shooting for.**

21) 2027 Convention Update: Bubba

a) Have not discussed with the guy on coast from the spec sheet. Was sent by Scott, never heard back.

b) Meeting places is big issue. 2 real big rooms for banquets, stage room, try to accommodate meeting rooms.

c) 14 places that we could meet, divide large room into smaller rooms. Showing suites that they will have redone throughout the whole building, already finished 2 suites. They would give Bubba a suite also. Johnny Mims will help anyway he can. He will probably help us financially with some things. HSAA and ADs has winter meeting in January Bubba discussed changing their meeting to June and said they would think about it. Bubba will meet in 2 weeks.

d) Bubba will have a meeting with the Private School association has new executive director/ may have clinic during this time. Trying to Work with these groups. Bubba will talk to the Hotel tomorrow.

Motion after all to accept convention reports– Scott, Second: Bubba = Motion Passed

22) Old Business

a) Educational Partnerships with Wayne State University and NDSU

i. Dan – **nobody in class right now. NDSU is doing leadership stuff at convention.**

b) NHSACA Newsletter – **coming out this week Wednesday.**

i. Scott -

April Newsletter is Dan U. – May is the President.

23) New Business

a) Executive Session: vtg -, fees increase?, Length of Convention./ Breakfasts - NFHS

Jim/ already discussed and voted on. 10 dollars to be individual membership, 40-50 membership, want



24) First Executive Committee Meetings: Tim

- a) Saturday, June 21 – 1:00-6:00 Executive Board Meeting Room (Jefferson Room)
- b) 6:00-7:00 Organization Work Detail

25) First Board of Directors Meetings: Tim

- a) Sunday, June 22
 - i. Executive Committee: 8:00-10:30 AM Executive Board (Jefferson)
 - ii. Sports Chairs, Region Directors, Past President: 11:00 AM-11:50 PM (Lincoln)
 - iii. Full Board Meeting: 12:00-2:00 p.m. (Lincoln) Working Lunch
 - iv. Standing Committee Meetings: 2:00-3:00 PM (Lincoln)

26) Items from the floor:

27) Adjournment: 4:36 PM

Next meeting date: 1:00 PM Saturday June 21st – MDT

Speaking points for the President/ information to write award.

Scott is doing/sending information to individuals.

Gifts brought in for silent auction, get some items from each state.

Bill application.

Don't need motion to adjourn.