

## NHSACA BOARD OF DIRECTORS MEETING ONE

Sunday, June 22, 2025

Rapid City, South Dakota

Lunch was served prior to the meeting.

The meeting was called to order by President Dan Mitchell at 12:22 PM. He appointed Jim Okler, Parliamentarian; Bubba Davis, Sergeant at Arms; and Sara Kinney, Recording Secretary. Jim Okler reported that Dave Dolan will be in and out due to health concerns. He also informed the board that Dan Uszaki stepped down as 3<sup>rd</sup> Vice President.

Joe Brown gave the invocation. Jake Solper led the Pledge of Allegiance.

Dan welcomed everyone to North Dakota. He thanked Tim Wallstrum and Scott Garvis for putting things together. He gave a quote from Don Meyer, "It doesn't matter where you coach, it matters why you coach." He had wristbands distributed with this quote. He also had distributed wristbands with the NHSACA goals of Education, Recognition, and Support. He is looking forward to working with the board and sharing ideas.

Jim Okler had everyone introduce themselves. There was a quorum.

### **Mission Moment**

Jean LaClair talked about not knowing what she was getting into when she came on the board. She said it was one of the best experiences of her life. She has enjoyed getting to meet so many people.

### **Minutes**

Dan had distributed copies of the minutes from 2024. Randy Johnson moved that the minutes be approved. Heath Hayes seconded the motion. The motion carried.

### **Nominations**

Virg Polak nominated Bill Weber for the position of Third Vice-President. He said Bill is a hard worker and has been involved at the state and national levels. He has great leadership skills and loyalty to NHSACA. Jerry Miller seconded the nomination.

### **Meeting Rooms**

Tim reviewed the meeting rooms. Minerva's Party room will be used for future Board of Director's meetings. The General Sessions are in Rushmore or Paktola which is in the other convention area. There is a map in your packet.

## **Convention Update**

Daved Dolan reported that the board dinner is tonight. Gather at 4:45 in front of Ramkota to go to dinner, at 6:45 the buses will leave for Mt. Rushmore. There is a 9:00 ceremony and then the buses will leave for the Ramkota.

There is a tour for spouses tomorrow to go downtown. Hospitality is in the room by registration every night till 11:00 PM. Breakfast will be served before the board meetings. Dave gave his number if you have any questions.

Tim said that many people will be off-site for meetings at Central High School. They should enter on the east side. Golf is also off-site. He thanked Bill Weber, Virg Polak and Randy Johnson for all their work.

The General Session tomorrow is a speaker from the National Guard. The FCA luncheon will follow. Tomorrow night is South Dakota night. There will be dueling pianos, a cornhole tournament and a silent auction.

## **Hall of Fame Banquet**

Justin needs two workers to set up for the banquet and two to hand out boxes after an award has been given.

Bill Weber went over some of the items for the silent auction. The NHSACA will get 50% and South Dakota will get 50%. He also pointed out donated wine and popcorn balls.

Tim reviewed who is covering for sports chairs during the banquet. Templates have been emailed, if you did not receive it, see Tim. Tim also thanked Joe Cliffe for doing all the printing for the packets.

## **Annual Meeting Update**

Tim reported numbers of 351 for registrations, 246 for Hall of Fame, 426 for Coach of the Year (45 are unable to attend), 21 leadership and \$810 in donations.

The Past Presidents lunch is Tuesday at noon in the Party Room.

Tim reviewed the dress for the convention. There are recommended shirt colors for the days. Blazers are to be worn for the banquets.

## **Convention Booklet**

There will be QR codes posted so people can get information as needed. South Dakota covered the lunch today and breakfasts for Monday and Wednesday. The South Dakota past presidents covered breakfast for Tuesday. Dan also reviewed the states that sponsored ads.

### **Openings**

There are openings for Boys Assistant Coach and Girls Cross Country. Other positions that are up for reappointment have a chair that is continuing or already have applicants.

Scott Garvis said they are looking for an instructor with a Master's Degree. They would need a syllabus and course description. It could be for 1-3 credits. We also partnered with 3D. We have a foundational coaching class for \$60 and if coaches from your state take the class, your state gets half of the money.

Scott highlighted the importance of education being a part of our programs. The membership has access to webinars and there has been a good response. Scott reviewed some webinars that have been done. He said we need to get the word out to high school coaches as they are the best target audience.

Scott thanked Dave and Danell for what they accomplished. He and Tim have a great deal to do and can appreciate their work. He also thanked the past presidents for what they did to get this organization going. Scott and Tim want to help the states in any way they can.

### **Newsletter**

Scott said the newsletter going to 80,000 coaches from non-member states. The national is making a push for membership next year and he hopes to reach 200,000. Scott showed some of the newsletters and asked for coaches to send in articles.

### **Budget**

Scott shared the budget and compared last year and this year.

Dan announced the standing committees would be meeting in Rushmore immediately following the recess.

President Dan Mitchell recessed the meeting at 1:51 PM.

## NHSACA BOARD OF DIRECTORS MEETING TWO

Monday, June 23, 2025

Rapid City, South Dakota

Breakfast was served prior to the meeting.

The meeting was called to order by President Dan Mitchell at 7:16 AM. He appointed Jim Okler, Parliamentarian; Bubba Davis, Sergeant at Arms; and Sara Kinney, Recording Secretary. The invocation was given by Dan James. The pledge was led by Bart Smith.

Dan welcomed everyone and talked about the importance of working together. He said that every decision adds strength to the organization.

Jim Okler asked for people attending the meeting for the first time to introduce themselves. Finalists were recognized.

### **By-Law Change**

Randy Johnson distributed the By-Law change. The current bylaw is in black, changes are in red.

#### Article III. Fees

Section 1. The annual fees for membership shall be payable in advance to the association as follows:

##### B. Individual Membership

1. Active members \$10.00 (~~\$40.00~~)

2. Public members - \$25,00 (remove)
3. Honorary Members – no charge (becomes 2)
3. Coaches from an entire school - \$700

Scott made comments about going after the target states and getting coaches to join at the grass roots level. Virg Polak asked if \$700 was too high for a school membership. Scott said that some schools have approached them about school membership. Drew Potthoff said that Illinois charges \$10.00 a coach as a school membership and that \$10.00 to \$40.00 was a large increase. Scott said that we have had few individual memberships. If someone tries to join from a member state, they will be informed that they are already a member. The vote will be tomorrow.

### **ICGA Mentoring**

Joel Sullivan talked about the Iowa Girls Coaches Association mentoring program. Curt Klasahsen has taken a significant lead in the program. An outline of the program was distributed. Curt talked about the tiers with veteran and retired coaches helping new coaches or less experienced coaches. The mentors are paid a small stipend. He talked about the geographic challenges of getting the coaches together. He also talked about vetting the mentors and working through athletic directors to find coaches who would like help.

### **Meeting Update**

Tim reminded about blue blazers for the Hall of Fame. The same photographer will be doing pictures. Scott said there will be live-streaming of banquets on face book. Justin reviewed the workers for the Hall of Fame. Scott thanked Drew Potthoff for helping to get a new ring provider that is a better deal.

### **Financial**

Scott Garvis thanked the marines for \$35,000 donation. Scott is working on more foundational sponsors. He is very positive about the current state of the finances. He is continuing to make education a big part and to help the states do their jobs. Ted Schroeder moved to accept the financial report and Jerry Miller seconded. The motion passed.

### **Budget**

The budget has been distributed. Scott highlighted increases in food costs. Dan Brunner moved to accept the budget and Renee Schultz seconded. The motion passed.

### **Highlighted**

Dan Bauer talked about the partnership of Highlighted with NHSACA. He pointed out changes that have been made to make it easier to use. They are trying to level the playing field for athletes that want to play at the next level. There were suggestions made about having

testimonials. There was also a question about validity of scores. Dan explained the difference between self-reported and verified.

### **Announcements**

Tim said the board will be introduced at the general session. South Dakota Night is at 6:00 in Rushmore. There will be dueling pianos, cornhole and a silent auction.

Forry Flaagan asked sports chairs to let him know if one of their coaches is not coming. He also thanked Rushmore Tramway who sponsored one of the breakfasts for South Dakota.

President Dan Mitchell recessed the meeting at 8:28 AM.

## **NHSACA BOARD OF DIRECTORS MEETING THREE**

Tuesday, June 24, 2025

Rapid City, South Dakota

Breakfast was served prior to the meeting.

The meeting was called to order by President Dan Mitchell at 7:05 AM. He appointed Jim Okler, Parliamentarian; Bubba Davis, Sergeant at Arms; and Sara Kinney, Recording Secretary. Justin Davie gave the invocation and Heath Hayes led the Pledge of Allegiance.

Dan Mitchell welcomed everyone. He wished a happy anniversary to those celebrating during the convention. He talked about a quote from Walter Elliot about progress happening in steps. This is a small part in the journey.

Jim Okler asked for people attending the meeting for the first time to introduce themselves. Forry Flaagan reminded sports chairs to let him know about finalists not coming to the banquet.

## **Mission Moment**

Cheri Ritz thanked everyone for their help. She loves the organization. She told a story about her brother-in-law getting killed between her games in the state finals. It was difficult to go back and coach the last game. She talked about putting God first and appreciates the faith shown by this organization.

## **Convention Update**

Tim reported 357 for registrations, 247 for Hall of Fame, 432 for Coach of the Year, 21 college credit and \$810 donations. Tim asked that blue blazers be worn for the Hall of Fame and reported that the back row would have open tables for board members.

Bill Weber said there will be a silent auction report tomorrow. Dave Dolan said the Ramkota went from 150 to 200 for the FCA luncheon. The Ramkota has been great.

Justin Davie reviewed workers for the Hall of Fame. Doors open at 5:00.

Scott introduced Stephanie from Team Butter. They helped host the social. They do fund raising and help support Love Michael for autism awareness with money going to the team and Love Michael. Students can also earn service credit and cords to wear at graduation.

Mitch Lagro talked about Veo. They provide automated sports cameras to film games. It is easy to use and has a clear picture.

## **By-Law Proposal**

Randy Johnson moved to accept the by-law change introduced in the last meeting. Joe Cliffe seconded the motion. The motion passed.

## **Annual Meeting Schedule**

The executive committee has proposed a three-day conference on a trial basis. A sample schedule was distributed. Let Tim Wallstrum or Scott Garvis know if you have any concerns.

## **Committee Reports**

*Awards, Nominations, and Credentials* – Sara Kinney reported that the committee approved the credentials of Bill Weber for the position of 3<sup>rd</sup> Vice President. She said they discussed the addition of new sports for awards. The committee added flag football, boys volleyball and girls wrestling to the list of sports they are keeping an eye on.

*Hall of Fame* - John Hutchison said the committee was happy about the increased size of the committee. The contacting of inductees is going well. They are also looking into additional people that can be honored.

*Region Directors, Growth and Development* - Heath Hayes reported that they talked about adding new states. They suggested sending videos out to the state executive directors, having

conventions in non-member states to attract new people, and perhaps having a convention co-sponsored by NHSACA and NOCAD.

*Professional Education* – Ted Schroeder said they have some leads to find additional instructors. Jim Okler will investigate newsletter publication. Podcasts have good feedback. Send in suggestions for topics. Rick Ringeisen talked about a book by Hugh McCutcheon called Championship Behaviors. They have a way to provide books at cost for the states. Contact him if interested.

*By-Laws, Policies, and Procedures* – Randy Johnson reported that the committee discussed the by-laws change. They are also checking by-laws and procedures to make sure everything is in sync.

*NOCAD* – Drew Potthoff said that he spoke at the NOCAD meeting. NOCAD members are excited about connections with the two groups and finding ways to work together.

### **Items from the Floor**

Dan Brunner said they have updated the Wisconsin Football Coaches Manual that he had distributed earlier. He had copies if anyone wants one.

Dave Dolan asked for people to visit the vendors. The General Session is in Pactola.

President Dan Mitchell recessed the meeting at 8:02 AM

## **NHSACA BOARD OF DIRECTORS MEETING FOUR**

Wednesday, June 25, 2025

Rapid City, South Dakota

Breakfast was served prior to the meeting.

The meeting was called to order by President Dan Mitchell at 7:05 AM. He appointed Jim Okler, Parliamentarian; Bubba Davis, Sergeant at Arms; and Sara Kinney, Recording Secretary. Paul Twenge gave the invocation and Bubba Davis led the Pledge of Allegiance. President Dan

Mitchell welcomed everyone and used a quote from Mohammed Ali, "Don't count the days, make the days count." Jim Okler reported that we have a quorum and asked for cell phones to be silenced.

### **Mission Moment**

Forry Flaagan gave his athletes a quote for the day. He reviewed several for us, including:

*Listen not to answer, but to understand.*

*The most important person on the team is the person standing next to you.*

*If you are running with your ego, you are running with a fool.*

*The secret of life is to enjoy the passage of time.*

*I already told you more than I know.*

Dan Mitchell thanked Forry for his work as he has retired as sports coach's chair. There was a standing ovation.

### **Convention Update**

Bill Weber gave the silent auction results with \$2500 going to the NHSACA.

Tim Wallstrum updated the numbers with 357 registered, 247 Hall of Fame, 440 Coach of the Year, 21 Leadership and 26 sports specific registrants, \$810 donations.

For the banquet, fill in open seats if possible. Dave Dolan commended Ramkota for their work and thanked them.

The social tonight is from 4:00 – 5:00 and group pictures will be taken during that time. Renee's crew should come at 2:00 for set-up. Sports chairs come at 3:45. Let Justin know when you have your entire group and he will call them for pictures.

Take plaques back to your state for non-attendees.

The movie that will be shown before the banquet was shown to the board. It was Nathan Breske of the Buffalo Bills.

### **Sports Chairs**

Forry reminded sports chairs to go through banquet procedures with their coaches.

### **Region Directors**

Scott Garvis reported that we need a Region 2 Director.

### **Election of 3<sup>rd</sup> Vice President**

Ballots were distributed and Bill Weber was elected 3<sup>rd</sup> Vice President.

### **Sports Chair Reports**

Sports chair reports and committee reports should be sent to Tim Wallstrum.

### **Executive Director Contract**

Tim Wallstrum's contract is signed. Scott Garvis has his contract, not yet signed.

### **Executive Committee Report**

Scott Garvis reported that we now have two executive directors, we have increased sponsorship, we have growing educational opportunities and expanding newsletters. Dan Mitchell thanked Scott and Tim for a wonderful job. He thanked the board for the opportunity to serve.

### **Installation**

Dave Daugherty moved, in honor of Max Hawk, that Scott Garvis (1<sup>st</sup> VP) ascend to the office of President, that Bubba Davis (2<sup>nd</sup> VP) ascent to the office of 1<sup>st</sup> Vice-President, that the office of 2<sup>nd</sup> Vice-President remain vacant, that Bill Weber be placed in the position of 3<sup>rd</sup> Vice-President, that Dan Mitchell be placed in the position of Immediate Past President, and Tim Wallstrum be placed in the position of Past President of the NHSACA. Randy Johnson seconded. The motion passed.

### **New President's Challenge**

Scott Garvis presented a Distinguished Service Award to Henry Johnson of Illinois. Illinois is honoring Henry for all his work on the Illinois Coaches Association Board. Scott thanked Joel Sullivan and Dave Dougherty for their work. He thanked the Executive Board and said he was proud of the progress made this year. This organization is special because of the people in it and their leadership. He wants to work on helping coaches, expanding outreach, and elevating professional development. He talked about the increase in the number of coaches that are not trained teachers and the great platform for teaching life skills. Scott wants to elevate the awards program. He cherishes building relationships with coaches and student athletes. He thanked his coach and said he would not be here without him.

### **Future Conventions**

2026 will be in Des Moines, Iowa at Prairie Meadows. 2027 is undecided. There is consideration for Mississippi or St. Joseph, MO.

Joe Brown thanked Rick Ringeisen for recommending the Hugh McCutcheon book. He happened to have it in his room and started reading it. He is enjoying it.

Tate Fischer thanked everyone for being so friendly since he is a new board member.

Justin Davie thanked everyone, Tim and Scott, and the South Dakota coaches for their work and for being so friendly to his family.

Scott Garvis adjourned the meeting at 8:02 AM.